

# THE TIM BARKLEY LAW OFFICES

**S**ince 1991, the Tim Barkley Law Offices have provided legal and estate services to individuals, families and businesses throughout central Maryland and northern Virginia.

**A**ttorney Tim Barkley is able to provide a comprehensive, multidisciplinary approach to clients, while always paying close attention to personal details.

**T**o learn more about the coordinated menu of services offered by the Tim Barkley Law Offices, or to set up your initial consultation, please contact us today.

**(301) 829-3778**



Tim Barkley (seated) with David Barkley (l) and attorney Doug Curtis

**WWW.BARKLEYLAW.COM**

## Offering Premier Services in Estate Planning and Administration, Elder Law, Real Estate, Business Planning and more.

### Estate Planning

Ensuring that your estate benefits those you love.

### Estate Administration

Seeing to the faithful discharge of your dreams.

### Elder Law

Allowing you to control and direct your affairs.

### Real Estate

Covering all transactions and settlements.

### Business Planning

Helping you chart the right course for success.

### Non-Profit Organizations

Serving those whose mission is to serve others.

### Litigation

Guiding you through even the most complex cases.

## Ensuring that Dreams Become Reality

After your death, your chosen representatives, working with our office, ensure that your wishes are fulfilled. Whether you have planned with just a will or included living trusts and more intricate devices, we'll see to the faithful discharge of your dreams.

### First Things First

An initial consultation can help answer questions such as: How is an estate going to be handled? What people are involved? What assets make up the estate?

Timing can be very important, so we will always prioritize helping our clients find the right strategy for their situation - explaining and guiding them through the initial choices and decisions that must be made.

From serving as an executor or trustee, to advising your chosen family member or professional, we can be as involved as you - and they - want us to be.

### Establishing a Strategy

The personal representative of an estate needs to marshal the assets and begin administering in accordance with the many and varied requirements of the law.

There are many choices and decisions to be made that can dramatically effect the course of the estate and the value of the inheritance. Let us guide you and protect you.

## The Role of the PR (Executor)

If you haven't hired an attorney, your obligation is to complete and timely file all requisite paperwork and documents. You must see to the payments of all expenses and claims against the estate and fully complete all distributions according to the terms of the will.

This process can take six months to two years and can be the equivalent of taking on a part time job. You already have a full life, allow us to help shoulder that load.

## The Role of the Estate Attorney

Many clients come to us looking for assistance in completing the voluminous legal filings that are part of the administration of every estate. Others need help in balancing the rights of beneficiaries and creditors.

**“Whether you planned with a will or a living trust, we’ll see to the faithful discharge of your dreams.”**

We also help in more complex financial situations - for example, family owned farms and businesses, business property and other more complicated assets.

We can prepare and file the paperwork and advise you when key decisions have to be made.

## Following the Right Path

The decisions you make through the estate process can determine whether the administration is short and simple or long and complex. Dealing with beneficiaries and creditors can raise the emotional stakes and we can help you, the PR or trustee, steer a steady course and avoid the pitfalls that can beset a grieving family.

You can't always tell how people will react - but with a solid strategy, and with our backing, you can be confident that you will avoid unnecessary conflicts and problems.

## Beneficiary & Creditor Rights

Our breadth of knowledge in the areas of estate planning and estate administration, plus our many years of real-world experience, also allows us to provide guidance and solid counsel to all those affected by an estate.

If you're concerned that your rights are not being respected, we can help analyze your situation and review and explain documents and legal filings. We can make sure that every party involved in the administration and distribution of an estate has the legal support and representation that they deserve.

